

REPORT OF THE PERSONNEL COMMITTEE

The committee met four times in 2005. The committee met to formulate plans and advise the selectmen and department heads on preparations and procedures to follow in regards to lay-offs as a result of town budget cuts. In addition, the committee advised the selectmen on unemployment issues, call-back issues and vacation time issues for laid-off employees. The committee also reviewed the current town policy on benefits for recalled employees and made some modifications where it was considered advisable.

The committee met to advise and assist the selectmen on the selection of a new Police Chief. The committee developed "Applicant Screening Criteria" forms to be completed by candidates. The committee reviewed resumes and submissions of the candidates, conducted interviews and checked references. The committee then passed information on to the selectmen to assist them in their selection of the Chief.

Respectfully submitted:

Donald Collins, Chairman
Thomas Argenio
Richard Ayers
Carol Fitzgerald
William Gouzounis