

HAMPDEN PARKS & RECREATION
Meeting Minutes March 24, 2009
Town Hall

Meeting called to order at 7:35pm

Members Present: Larry Forrest, Huck House, Mark Goossens and Rick Kapinos.

Absent: Bob White

Also: Jay Ray

Bills: Reviewed and paid.

Minutes: The meeting minutes from March 10, 2009 and March 17, 2009 were read.

Huck made a motion to accept the minutes from March 10th as amended. Mark seconded.

Mark made a motion to accept the special meeting minutes from March 17th as read. Huck seconded.

Huck made a motion to accept the executive session minutes from March 17th as read. Mark seconded.

The three votes were unanimous.

Baseball: Jay is planning a field work day on Sunday, March 29th. A rain date would be the following weekend. Evaluations are complete and team rosters were presented.

Mark made a motion to approve the rosters as presented by Jay. Rick seconded. All in favor and so voted 4-0. RAH will discuss a shed for TWB, moving in the softball fence and working on the baseball fence.

First Aid Bags: Mark picked out a small water repellent bag to be used for first aid supplies.

Huck made a motion to purchase 20 bags for first aid supplies. Rick seconded. All in favor and so voted 4-0. Mark will place the order.

Meetings: Huck made a motion to start all regular meetings at 7pm starting April 14th. Rick seconded. The vote was unanimous.

Budgets: The Board figured the gross costs for each sport to show how much money is actually going in and out of Parks & Rec. This will be given to the Advisory Board.

Rick made a motion to revise the budget request sheet for Advisory to reflect the Park Maintenance position. Mark seconded. All in favor and so voted. 4-0.

- 015301 \$5402
- 015302 \$6848
- 015303 0
- 015304 \$7615
- Total \$19,865

Rick made a motion that we present to the Advisory Board our full overview of the Parks & Rec budget with major categories emphasized. Huck seconded. All in favor and so voted 4-0.

Mark presented a cover letter to go with our revised budget.

Rick made a motion to accept Mark's letter and submit it with our revised budget. Huck seconded. The vote was unanimous.

CORI Forms (blank): Rick made a motion to allow blank CORI forms to be accessed through email so that coaches do not have to go down to the office to pick one up. Huck seconded. The voted was unanimous.

Summer Program: Huck made a motion to run the summer program for 5 weeks this year. Mark seconded. The vote was unanimous.

Rick made a motion to make a conscious effort to maintain a 4:1 ration for paid staff to campers. Huck seconded. The vote was unanimous.

Mark made a motion to start the summer program on July 6th and end on August 7th. Rick seconded. The vote was unanimous.

Registration forms will be sent out through the schools for grades k-6 and will be available at the Parks office.

Old Business:

CPR Class – A CPR class will be held on April 15th at 7pm at the Town Hall. This class will be free to coaches and assistant coaches. A signup sheet will be in the Parks and Rec. office.

TWB Gym Floor – Quotes will be in soon for the bleachers. Quotes will be on electric and pull-out bleachers.

TWB Volunteers – Rick has approximately 16 volunteers that will help with the baseball field work this weekend.

Park Maintenance Position – Rick put together a job description. Applications will be made available and interviews will be held.

New Business:

South Shore – South Shore will be called for a date to set up the spray park and pressure test the lines.

Sprinkler System – Conservation has determined that a RFD can be filed instead of a NOI for the sprinkler system work to be done at the spray park. Gary Weiner will be putting that together for submittal.

Mark made a motion to adjourn at 10:05pm. Huck seconded. All in favor and so voted 4-0.

Next meetings: April 14th 7pm
April 28th 7pm

Submitted by Deborah House, Clerk

